

Abhishek Raj

Data Analyst

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SUMMARY

Data-driven analyst with 1+ years of experience in data analysis, reporting automation, and business intelligence. Skilled in SQL, Python, Power BI, DAX, Power Query, Advanced Excel (VBA, PivotTables, XLOOKUP), and ERP systems. Proven track record of building dashboards, automating reporting workflows, and delivering actionable insights that reduce turnaround time and support data-driven decision-making.

SKILLS

- SQL • SQL Server • Python (Pandas • NumPy) • Business Intelligence • ETL Processes
- Stakeholder Communication • Report Automation • Exploratory Data Analysis (EDA) • Statistical Analysis
- Data Cleaning • Data Visualization • Trend Analysis • Advanced Excel • Excel VBA • PivotTables
- XLOOKUP/VLOOKUP • INDEX-MATCH • Power BI • DAX • Power Query (M Language) • Dashboard Development
- KPI Tracking • Git / Version Control • Google Colab • Jupyter Notebooks

PROFESSIONAL EXPERIENCE

MIS Executive

Worldfa Exports Pvt. Ltd. 📍 Sonipat, Haryana, India

📅 May 2025 - Present

- Prepared **5+ daily MIS reports** by extracting and analyzing ERP data using Advanced Excel, supporting Sales, Finance, Inventory, and Operations teams.
- Built **6+ interactive Power BI dashboards** using DAX and Power Query to monitor key business KPIs, improving decision turnaround time by **~25%**.
- Automated recurring reports using Excel VBA and Power Query, **Reduced manual reporting by 60% (from 8 hours → 3.2 hours per week)** and **cutting reporting delays by ~35%**.
- Streamlined ERP data extraction workflows, **improving data extraction speed by ~40%** and enabling faster cross-team reporting cycles.

EDUCATION

Bachelor of Technology (B.Tech) – Computer Science & Engineering | CGPA - 8.23

📅 Sep 2020 - Jun 2024

Maharishi Markandeshwar (Deemed to be University) 📍 Ambala, Haryana, India

CERTIFICATIONS AND TRAINING

1. Career Essentials in Data Analysis by Microsoft and LinkedIn

PROJECT EXPERIENCE

Zomato Restaurant Data Analysis Dashboard 🔗

- Cleaned and transformed raw restaurant data using Excel and Power Query, resolving data quality issues across multiple fields.
- Performed exploratory data analysis (EDA) to uncover customer preferences, ordering trends, and revenue drivers.
- Built an interactive Power BI dashboard with KPI cards, DAX measures, charts, and slicers for dynamic filtering.
- Delivered actionable insights that could inform menu and pricing strategy decisions for stakeholders.

MIS Reporting Automation Suite 🔗

- Automated daily, weekly, and monthly MIS reports using Excel VBA and Power Query, eliminating manual repetition.
- Standardized reporting templates across teams, improving report accuracy and consistency.
- Built data validation and transformation logic prior to report generation to reduce downstream errors.